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## PART IV-B

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made  
by the Government of Gujarat under the Gujarat Acts

### EDUCATION DEPARTMENT

#### Notification

Sachivalaya, Gandhinagar, 5<sup>th</sup> June, 2020

#### Gujarat Professional Technical Educational Colleges or institutions (Regulation of Admission and Fixation of Fees) Act, 2007

No.GH/SH/21/2020/PVS/102020/13/S: - In exercise of the powers conferred by sub-section (1) of section 20 read with section 4 of the Gujarat Professional Technical Educational Colleges or institutions (Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008) and in supersession of all the rules made in this behalf, the Government of Gujarat hereby makes the following rules to regulate admission to the Bachelor of Engineering and Technology and payment of fees, as follows, namely: -

1. **Short Title and Commencement.**- (1) These rules may be called the Bachelor of Engineering and Technology (Regulation of Admission and Payment of Fees) Rules, 2020.
- (2) They shall come into force on the date of their publication in the *Official Gazette*.
2. **Definitions.**- (1) In these rules, unless the context otherwise requires, -
  - (a) "Act" means the Gujarat Professional Technical Educational Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008);
  - (b) "Admission" for the purpose of these rules means admission of candidates in the Bachelor of Engineering and Technology courses;
  - (c) "Course" means one of the branches of learning in program which will include dual degree course and integrated course;
  - (d) "Engineering Branch" means various branches of Engineering and Technology in the professional educational colleges or institutions of the State;
  - (e) "Engineering Courses" means the Bachelor of Engineering and Technology in the Professional Educational Colleges or Institutions of the State;

- (f) "Foreign National (FN) student" shall have the meaning assigned to it in clause (dd) of section 2 of the Act;
- (g) "Gujarat Board" means the Gujarat Secondary and Higher Secondary Education Board established under section 3 of the Gujarat Secondary and Higher Secondary Education Act, 1972(Guj. 18 of 1973);
- (h) "GUJCET" means Gujarat Common Entrance Test conducted by the Gujarat Secondary and Higher Secondary Education Board, Gandhinagar for the purpose of admissions to the professional courses (Under Graduate Engineering Programmes);
- (i) "Help Centers" means the Centres notified by the Admission Committee, for facilitation of the candidate for off campus online admission process;
- (j) "JEE (Main)" means 'Joint Entrance Examination' conducted by the National Testing Agency (NTA), New Delhi for the purpose of admissions to the professional courses (Under Graduate Engineering Programmes);
- (k) "Level" means under graduate program in Engineering and Technology in professional educational colleges or institutions in the State;
- (k) "Non-Resident Indian seats" shall have the meaning assigned to it in clause (i) of section 2 of the Act;
- (l) "percentile marks" means the percentile obtained by the candidate by considering the total number of students who have appeared in their respective board / in the GUJCET examination of corresponding year;
- (m) "Qualifying Examination" means the Higher Secondary School Certificate Examination (Standard XII, 10+2 pattern) passed in the Science Stream or equivalent examination;
- (n) "Sanctioned intake" means intake sanctioned by registering or statutory body or recognized University;
- (o) "Supernumerary seats" shall have the meaning assigned to it in clause (ll) of section 2 of the Act;
- (p) "Website" means the official website of the Admission Committee to carry out off campus online admission process.

(2) The words and expressions used in these rules but not defined shall have the same meanings as assigned to them in the Act

**3. Admission to Engineering Courses.** - Admission to the First Year of the Bachelor of Engineering and Technology shall be given as under, namely: -

- (1) All the Government Seats shall be filled in on the basis of merit list prepared by the Admission Committee constituted under section 4 of the Act, for admissions to the First Year of the Engineering and Technology Courses.
- (2) All the Management Seats shall be filled in by the management of the respective Professional Educational Colleges or Institutions, on the basis of inter-se merit list of the candidates whose names appear in the merit list prepared by the respective college or Institution.

**4. Seats Available for Admission. -**

- (1) For the purpose of admission to the first year Engineering Courses, available seats shall include.-

**A. Government Seats. -**

- (i) All the sanctioned seats of the Engineering and Technology Courses in the Government Colleges or Institutions of the State,
- (ii) All the sanctioned seats of the Engineering and Technology Courses in the aided Colleges or Institutions,
- (iii) Fifty percent, of the total sanctioned seats of the Engineering and Technology Courses in the unaided Colleges or Institutions, and
- (iv) All supernumerary seats of the professional courses in the Government Colleges or Institutions and in the aided and unaided Colleges or Institutions.

**B. Management Seats: -**

- (i) Fifty percent seats of the total sanctioned seats of the Engineering and Technology courses in the unaided Colleges or Institutions including 15 per cent of NRI seats.
- (ii) The intimation received, in respect of sanction of seats, by the Admission Committee three days prior to the counselling program, shall be considered as available seats:

Provided that the Government Seats shall be available for online admission for two rounds by the Admission Committee:

Provided further that the registration and preparation of merit list of the Management Seats shall be managed, finalized and declared by the concerned college or institution.

**5. Eligibility for Admission.-****A. Government Seats: -**

- (1) For the purpose of admission in Government seats, a candidate shall have passed the Qualifying Examination with minimum eligibility criteria of percentage of marks in subjects prescribed by AICTE from time to time from. -

- (i) the Gujarat Board; or
- (ii) the Central Board of Secondary Education:

Provided that.

- (a) the school in which the candidate has studied, shall have been located in the State of Gujarat; or
- (b) the school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; or
- (iii) the Council of Indian School Certificate Examination, New Delhi:

Provided that,

- (a) the school in which the candidate has studied, shall have been located in the State of Gujarat; or

- (b) the school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; or
- (iv) the National Institute of Open Schooling:  
Provided that,
  - (a) the study Centre/school in which the candidate has studied, shall have been located in the State of Gujarat; or
  - (b) the study Centre/school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin; or
- (v) the International School Board (International Baccalaureate and Cambridge):  
Provided that,
  - (a) the study Centre/school in which the candidate has studied, shall have been located in the State of Gujarat; or
  - (b) the study Centre/school in which the candidate has studied, shall have been located in the Union Territories of Daman and Diu or Dadra and Nagar Haveli and whose parents are of Gujarat origin;

**and**

have appeared in GUJCET conducted in the corresponding academic year.

- (2) A candidate whose parents are of Gujarat origin and who has passed the qualifying examination with minimum eligibility criteria of percentage of marks in subjects prescribed by AICTE from time to time from the State where his parents are located and has appeared in the GUJCET conducted in the corresponding academic year, shall be eligible for admission.
- (3) A candidate who has passed the qualifying examination with minimum eligibility criteria of percentage of marks in subjects prescribed by AICTE from time to time from any other State and. –
  - (i) has appeared in GUJCET conducted in the corresponding academic year; and
  - (ii) whose parents are serving in the category of services as mentioned below and who are transferred from other States to Gujarat and have resumed their duties in the place where they are transferred in Gujarat and shall remain so transferred in the State of Gujarat at the time of registration for admission, shall be eligible for admission and his candidature shall be included in the merit list.

**List of Category of Services:**

- (a) Officers or Employees of Central Government; or
- (b) Officers or Employees of Public Sector Undertakings of Central Government or any State Government; or
- (c) Officers or Employees of nationalized banks; or
- (d) Officers or Employees of United Nations, UNICEF, World Health Organization and such other International Institutions located in the Gujarat State; or
- (e) Gujarat Cadre Officers of Indian Administrative Service, Indian Police Service or Indian Forest Service working in Gujarat or working in other States on deputation; or
- (f) Officers or Employees of Gujarat Government posted outside Gujarat State for administrative reasons; or
- (g) Officers or Employees serving in defence service.

- (4) A candidate who has. –
- (i) studied under Jawahar Navodaya Vidyalaya Scheme / Sainik School up to Standard VIII in any of the schools located in the State of Gujarat, and
  - (ii) there after studied in any of the schools located out of the State of Gujarat under the said scheme, and
  - (iii) passed Qualifying Examination from a Navodaya Vidyalaya / Sainik School located outside Gujarat State, and
  - (iv) appeared in the GUJCET conducted in the corresponding academic year shall be eligible for admission.

**Explanation, -**"Jawahar Navodaya Vidyalaya Scheme" means the Jawahar Navodaya Vidyalaya scheme started during the year- 1985-86 by the Government of India in accordance with the National Policy of Education. The scheme is managed by Navodaya Vidyalaya Samiti, an autonomous organisation under the Department of Education, Ministry of Human Resource Development, Government of India.

- (5) Five percent of seats in Government and aided institutions shall be available for the candidates who have cleared the qualifying examination with minimum eligibility criteria of percentage of marks in subjects prescribed by AICTE from time to time from an eligible board from school located in India (Including Gujarat State) and have appeared in JEE (Main) for the corresponding academic year
- (6) The seats in Government and aided institutions shall be available for the candidates and candidates from schools outside India who have cleared qualifying examination, on supernumerary seats in accordance with the guidelines of AICTE.
- (7) A candidate who has passed the qualifying examination after appearing in the supplementary examination conducted by the Board shall be eligible for admission in the current academic year on the vacant seats declared under rule 19.

**B. Management Seats-**

For the purpose of admission in Management seats.-

- (1) Candidates who have cleared the qualifying examination from an eligible board from school located in India(including Gujarat State) with minimum eligibility criteria as prescribed by AICTE from time to time, and have appeared in JEE(Main) / GUJCET examination for the corresponding academic year.
- (2) Candidates who have cleared the qualifying examination from school located outside India with minimum eligibility criteria as prescribed by AICTE from time to time and equivalency defined by Association of Indian Universities (AIU), New Delhi shall be eligible for admission.

- C. The candidate shall have to pass all the subjects of the qualifying examination from a single board.

**6. Reservation of Seats. –**

- (1) For the purpose of admission, the seats shall be reserved for the candidate who are of Gujarat origin and falling under the following categories and in following proportion, namely: -
  - (a) Scheduled Castes : 7 %
  - (b) Scheduled Tribes : 15%
  - (c) Socially and Educationally Backward Classes,  
including Widows and orphan of any caste : 27 %
  - (d) Economically Weaker Sections : 10%

- (2) A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste :

Provided that the candidates belonging to the Socially and Educationally Backward Classes shall be required to produce a certificate to the effect of non-inclusion in Creamy Layer in addition to the caste certificate.

- (3) No caste certificate shall be valid unless it is duly stamped, signed and issued by the competent authority as specified by the State Government.
- (4) No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the competent authority specified by the State Government. Such certificate shall have validity as per prevailing Rules of the State Government.
- (5) If a candidate fails to submit the certificates as required under sub-rule (2) within the stipulated time, his candidature shall be considered for admission under unreserved category.
- (6) If a candidate of reserved category gets admission on unreserved seat in order of merits, he may be given admission on the unreserved seat according to his preference.
- (7) The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate issued to him by the competent authority as specified by the State Government in this behalf. In case the caste certificate is found to be invalid on verification, he shall not have right to claim his admission on reserved seat and if he has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.
- (8) After granting admission to all the candidates of reserved categories on respective reserved seats, the reserved category seats remaining vacant shall be transferred to the unreserved category seats.

**7. Reservation for Physically Disabled Candidates. -**

Five percent. of the available seats in each category shall be reserved, in accordance with the provisions of the section 32 of the Rights of Persons with Disabilities Act, 2016 (49 of 2016) for the persons with benchmark disability who can perform the academic activities in the respective course. A candidate with disability shall have to submit certificate of disability issued and duly signed by the certifying authority.

**Explanation, -**"person with disability" means a person suffering from not less than forty percent. of any disability as certified by a competent medical authority.

**8. Reservation for the Children of Defence Personnel and Ex-Servicemen. -**

- (1) One percent. of available seats shall be reserved for the children of Defence personnel and Ex-Servicemen. for admission of Gujarat origin or serving in Gujarat.
- (2) A candidate claiming admission against the Ex-Serviceman category shall be required to submit a certificate to that effect duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer. In-Service Defence Persons / retired defence persons notified by the Ministry of Home Affairs, Police Division-II, Government of India shall be required to submit certificate to that effect duly issued by the commanding officer of the respective unit in which they are serving or were serving just before the retirement respectively.
- (3) The seats remaining vacant against the category of Defence Personnel and Ex-Servicemen shall be filled up from the merit list of unreserved category candidates.
- (4) The children of Defence Personnel/Ex-Servicemen of Gujarat origin and children of defence personnel serving in Gujarat shall be included under the reserved category

specified in this rule, if they have passed the qualifying examination from the schools located outside the Gujarat State and have appeared in the GUJCET/JEE conducted in the corresponding year.

- (5) The admission on such reserved seat shall be valid subject to the veracity of certificate being confirmed by the authority by which the certificate is issued.

**9. Distribution of Seats between Candidates of Gujarat Board and Other Boards in Government Seats. -**

For the purpose of admission in Government Seats, the available seats shall be distributed based on the merit list prepared as stated **in rule 11** for Preparation of Merit.

In case of non-availability of percentile marks from any of the Boards, then the available seats shall be distributed between candidates of the Boards for which percentile marks are available and other Boards for which percentile marks are not available, on pro-rata basis taking into consideration the two merit lists prepared as per provisions of prevailing rules;

Provided that if Government seats remain vacant which were to be filled by the candidate falling under sub-rule (5) of para A of rule 5, such vacant seats shall be offered to and filled by the candidate falling under sub-rule (5) of para A of rule 5, and vice-versa.

**10. Supernumerary Seats. -**

- (1) The supernumerary seats shall be filled in accordance with the directions of the All India Council of Technical Education, New Delhi and Ministry of Human Resource Development, Government of India.
- (2) (i) The Tuition Fee Waiver Scheme shall be applicable to all the sanctioned seats of the Engineering and Technology courses in the Government colleges or institutions, grant-in-aid colleges or institutions and unaided colleges or institutions approved by AICTE, New Delhi;
- (ii) the supernumerary seats not exceeding five percent, of the sanctioned intake of the colleges or institutions shall be filled on the basis of merit of the candidate, whose parents' annual income is less than or equal to Rs. 8.0 lakh from all sources of income. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such courses in the colleges or institutions, where a minimum of 30% of sanctioned seats are filled up;
- (iii) the supernumerary seats not exceeding 15 percent, of the sanctioned intake of all the Government Colleges or Institutions, grant-in-aid Colleges or Institutions or unaided Colleges or Institutions approved by AICTE shall be filled in with the candidates falling under the category of Foreign Nationals or Persons of Indian Origin (PIO) or Indian workers in Gulf countries, subject to the condition that up to one-third of the 15 percent shall be reserved in the different disciplines in all the colleges or institutions, for the Children of Indian workers in the Gulf Countries. The Foreign Nationals or Persons of Indian Origins (PIO) or the children of Indian Workers in the Gulf Countries admitted through Indian Council for Cultural Relation (ICCR) or Government of India nominee shall be included in their respective category;
- (iv) the supernumerary seats which remain vacant shall not be offered to anyone other than the respective category;
- (v) the Tuition Fee Waiver Scheme shall be for the complete duration of the course and the candidate admitted under this scheme shall not be allowed to change the institution or the course in any circumstances.

- (3) (a) Notwithstanding anything contained in these rules, two supernumerary seats in each college or institute shall be filled by the candidates who are migrants of the State of Jammu and Kashmir, in accordance with the directions from the All India Council of Technical Education, New Delhi and Ministry of Human Resource Development, Government of India, subject to the eligibility criteria prescribed in the rules;
- (b) such candidate shall be exempted from appearing in any of the competitive exam.

## 11. Preparation of Merit List. –

### A. Government Seats:

The merit list of the candidates who have applied for admission in the manner prescribed by the Admission Committee, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner, namely: -

- (1) For the candidates who have passed the Qualifying Examination from the Boards mentioned in Eligibility criteria above and whose schools are located in the State of Gujarat; Diu, Daman and Dadra Nagar Haveli (U.T.); a common merit list shall be prepared in the following manner, namely :-
- (i) The merit list shall include the candidates who have passed the Qualifying Examination from the Boards for which the percentile marks are available. The merit list shall be prepared with sixty percentage weightage of the percentile marks obtained in the theory subjects (Physics and Mathematics as compulsory with Chemistry /Bio Technology/ Biology/ Technical Vocational Subject of respective Board) combined with forty percentage weightage of the percentile marks obtained in the subjects of GUJCET examination of the corresponding year.
- (ii) The merit list shall include the candidates who have passed the Qualifying Examination from the Boards for which the percentile marks are not available. This shall be based on sixty percentage weightage of marks obtained in theory of the subjects (Physics and Mathematics as compulsory with Chemistry/Bio Technology / Biology / Technical Vocational Subject of respective Board) after converting it to 100 combined with the forty percentage weightage of the percentile marks obtained in the GUJCET.
- (2) A separate common merit list under sub-rule. (5) of para A of rule 5 shall be prepared for the candidates who have passed the Qualifying Examination from schools located in India (including Gujarat State) from a Board as recognised by the Gujarat Board; and appeared in JEE(Main) examination of the corresponding year, their merit shall be prepared on the basis of All India Rank of JEE (Main) examination for the corresponding year and for candidates who have passed qualifying examination from school located outside India based on the theory marks obtained in Physics and Mathematics as compulsory with Chemistry/Bio-Technology / Biology / Technical Vocational Subject of respective board after converting it to 100 marks.
- (3) The criteria for deciding merit order in case of candidates having equal merit marks shall be based on the percentage of marks obtained in the Qualifying Examination in the following sequence, namely: -
- (a) Mathematics and Physics,
- (b) Mathematics and Chemistry/ Technical Vocational Subject/ Biology/ Bio-Technology,



- (c) Physics and Chemistry/ Technical Vocational Subject/ Biology/ Bio-Technology.
  - (d) Mathematics,
  - (e) Physics,
  - (f) Chemistry/ Technical Vocational Subject/Biology/Bio-Technology,
  - (g) English,
  - (h) Aggregate marks.
- (4) For the purpose of sub-rule (1) above, the percentile marks shall mean only the percentile and while preparing the merit list, the percentage obtained by the candidate shall not be taken into account. However, only for the purpose of deciding the merit order of candidates having equal merit mark or as explanation provided under any of the rule, the percentage of marks shall be considered as stated in para (3) above.

**B. Management Seats:**

The candidates who have passed the Qualifying Examination from schools located in India (including Gujarat State) and have appeared in JEE(Main)/ GUJCET examination for the corresponding academic year, Merit list for such candidates shall be based on the JEE(Main)/GUJCET examination or any such merit based scheme as declared by the concerned institution in advance, of the corresponding year.

**12. Correction of Marks.-**

- (1) In case of change in marks of a candidate in the Qualifying Examination, such candidate shall produce a letter to that effect issued by the competent authority or the corrected mark-sheet issued by the Board, before the Admission Committee at least one day before the commencement of admission process (counselling program) but not later than seven days from the receipt of letter or, as the case may be, corrected mark-sheet. In such case he shall be placed at an appropriate order in the merit list.
- (2) The candidate who was declared failed initially in the Qualifying Examination, but later on declared passed after rechecking of marks by the Board, such candidate shall, notwithstanding any time limit prescribed, be allowed to apply for the admission, provided he produces a letter to that effect issued by the competent authority or the corrected mark-sheet issued by the Board, within seven days of the receipt of letter or, as the case may be, corrected mark-sheet. In such case he shall be placed at an appropriate order in the merit list.

**13. Registration for Admission (Government Seats).-**

- (1) A candidate seeking admission shall apply on-line, for the registration of his candidature, on the website, within the time limit specified by the Admission Committee.
- (2) The Admission Committee shall, by advertisement in the prominent newspapers widely circulated in the State, by website and by such other means, as it may consider convenient, publish the date of registration, the list of Help Centres, last date for submission of registration form, courses offered and such other information as may be necessary in this behalf.
- (3) For the purpose of registration in any mode of admission either through Admission Committee or at the institute level, the candidate shall be required to make payment of such sum towards the Registration fee etc. as determined by the Admission Committee.
- (4) Where a candidate has made more than one registrations, the registration made at the later

stage shall be taken into consideration for admission purpose and the other registration shall be treated as cancelled.

- (5) After successful completion of registration, candidate is required to upload the necessary documents on the website. At the time of admission, the candidate shall have to produce the original certificates and testimonials of the documents attached with the registration form for verification. Pending verification of original documents, the admission shall be treated as provisional only.
- (6) The candidate who is unable to produce original certificates and testimonials necessary for the purpose of admission at the time of admission within the time-limit prescribed in these rules, may be registered for admission. In the event of failure to submit original certificates and testimonials within the time limit as prescribed, the registration / admission shall be cancelled by the concerned institution.

#### 14. Admission Procedure-

##### A. Government Seats :-

The admission procedure shall be online in the following manner, namely:-

- (1) The Admission Committee shall prepare merit list of the eligible candidates as per these Rules, after verification of the documents submitted online by the candidates.
- (2) The merit lists shall be displayed on the website of the Admission Committee and by such other means, as the Committee may consider convenient.
- (3) The Admission Committee shall publish the schedule of online counselling program on its website. by advertisement in the prominent newspapers widely circulated in the State, and by such other means, as it may consider convenient.
- (4) The candidate shall be required to indicate his order of choices of courses and colleges or institutions, online. Allotment of seats shall be made on the basis of merit, category of the candidate and availability of seats. The allotment of seats shall be published on the website of the Committee. The candidates are required to obtain the print out of the Information letter and bank receipt copies from the website.
- (5) The candidate shall be required to pay such fee, as may be determined by the Admission Committee.
- (6) On payment of token tuition fees as required, either online payment or in the branches of banks as specified, the admission allotted to the candidate shall get confirmed. The candidate shall be required to login to his account to get the print out of the Admissions Slip. In case, the candidate fails to pay the token tuition fees within the prescribed time limit as aforesaid, the admission offered to him shall be treated as cancelled. Such candidate shall not be eligible to get admission on same course and same shift in the same institute in subsequent round of counselling:

Provided that a candidate who has been allotted admission on Non-TFW seat and he has not confirmed his admission to the said seat shall he eligible to get admission on TFW. seat on same course and same shift in the same institute.

- (7) Where considerable number of seats falls vacant and it appears to the Admission Committee to fill the vacant seats, it may conduct the admission process for readjustment (reshuffling) of seats. The candidate, who opts to participate in reshuffling process, shall be considered for such admission. The candidate may either give option for up-gradation of choices already given or submit new choices, If the candidate gets the admission on the basis of up-gradation or new choice, then his earlier admission shall be treated as cancelled.

**B. Management Seats:-**

- (1) The admission procedure of the management seats shall be online and managed and finalized by the concerned institution. The merit lists shall be displayed on the website of the concerned institution.
- (2) Each institute shall have to conduct admission process in a fair, transparent and non-exploitative manner and no eligible candidate should be denied issuing or accepting his admission form.

**15. Fee.-**

- (1) A candidate who gets admission in the Government or grant-in-aid colleges or institutions shall have to pay such fees, as may be determined by the State Government, at such stages, as may be determined by the Admission Committee.
- (2) A candidate who gets admission in unaided colleges or institutions shall have to pay such fees, as may be determined by the Fee Regulatory Committee constituted under section 9 of the Act, for unaided colleges or institutions, at such stages, as may be determined by the Admission Committee.
- (3) If a candidate, who has paid the fees after getting admission, gets his admission cancelled, within the time limit specified by the Admission Committee, his fees shall be refunded after completion of the admission process, provided the seat vacated by him is filled by another candidate.
- (4) If a candidate who has paid the fees after getting admission and gets his admission changed in another course and/or college or institution in the readjustment (reshuffling) process, he shall pay the difference of fees, if any, at the time of getting admission or, as the case may be, fees shall be refunded after the completion of admission process,

**16. Documents to be Attached/Uploaded.-****A. At the time of application:-**

The candidate shall upload/submit the documents or submit the self-attested copies of the following documents, namely-

- (i) S.S.C. Examination (Std. X) Mark-sheet,
- (ii) H.S.C Examination (Std. XI/XII) Mark-sheet,
- (iii) Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Socially and Educationally Backward Classes (SEBC) and Economically Weaker Sections (EWSs), issued by the authority empowered by the State Government in this behalf.
- (iv) Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/competent Medical Authority, in case the candidate is a Physically Handicapped,
- (v) Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer
- (vi) A copy of certificate of in-Serviceman duly issued by the Commanding Officer of the respective unit in which he is serving,
- (vii) A copy of valid certificate of income issued by the authority empowered by the State Government in this behalf, if applicable,
- (viii) Photograph of candidate for other State / other than Gujarat Secondary and Higher Secondary Education Board, and

**B. Before declaration of online merit list:**

The candidate shall upload/submit the documents or submit the self-attested copies of the following documents, namely-

- (i) S.S.C. Examination (Std. X) Mark-sheet,
- (ii) H.S.C. Examination (Std. XII) Mark-sheet,
- (iii) GUJCET / JEE Mark-sheet as applicable,
- (iv) School Leaving Certificate or Transfer Certificate,
- (v) Non Creamy Layer (NCL) certificate of the family, valid as per the prevailing rules of the State Government, issued by the authority empowered by the State Government in this behalf.
- (vi) A copy of valid certificate of income issued by the authority empowered by the State Government in this behalf, if applicable, and
- (vii) Such other certificates as the Admission Committee deems necessary.

**17. Ineligibility for admission on production of false documents. –**

If during the verification of documents or subsequently, any certificate or testimonial or information submitted by any candidate are found incorrect or false, the Admission Committee shall cancel the candidature of such candidate for that year.

**18. Cancellation of Admission and Refund of Fee.-**

- (1) In case of cancellation of admission of candidate by the Admission Committee, due to administrative reasons, the college or institution in which the candidate was granted admission shall refund the fee collected by it, to such candidate.
- (2) (a) In case of a candidate withdrawing his candidature before completion of online admission process, for any reason whatsoever, he may login to his account on the website of the admission committee for online admission process and put the request for cancellation of admission within the time limit specified by the Admission Committee. In such case, the token tuition fee collected, if any, by the Admission Committee shall be refunded to such candidate.
- (b) After completion of online admission process and before declaration of schedule of admission on vacant seats, if any candidate who has withdrawn his candidature in the manner as stated in clause (a) above, the token tuition fees paid by him shall be refunded, subject to the condition of vacated seat being filled up by the institution, as per the directions of Admission Committee and prevailing rules of AICTE.
- (c) A candidate desirous to withdraw his candidature after completion of admission on vacant seats, for any reason whatsoever, shall have to request in writing in person to the college or institution in which he is granted admission but he shall not be entitled to get refund of the fees paid by him for getting admission.
- (d) In case of cancellation of admission at college or institute level on the request of the student, he shall liable to pay the fees for the current semester and no college or institution shall demand fees for further semester.

**19. Vacant Seats. -**

- (1) The vacant seats of Government and aided Colleges / Institution shall be filled by Admission Committee through online/offline counselling.
- (2) In the unaided college or institution, after offering admission to all the candidates whose names appear in the merit list or after completion of the online admission process, if the

seats remain vacant, such vacant seats shall be filled by the unaided college or institution as Management Seat, Such vacant seats shall be filled by college or institution by inviting application from the eligible candidates and preparing common inter-se merit-list.

**20. Admission to Unaided Colleges or Institutions. -**

- (1) The unaided colleges or institutions shall collect the fees, as may be determined by the Fee Regulatory Committee, constituted under section 9 of the Act and such other fees as provided under the provisions of the Act.
- (2) No college or institution shall retain the original documents or testimonial of the candidate. In Case of breach of such provision, the college or institution shall be liable to penalty as specified in prevailing rules.

**21. Penalty. -**

Any breach of any of the provisions of the Actor the rules or any directions issued by the Government, the Admission Committee or as the case may be, the Fee Regulatory Committee, by any person, shall be liable to penalty as provided in the Act.

**22. Interpretation. -**

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the State Government shall be final.

By order and in the name of the Governor of Gujarat,

**RONAK MEHTA,**  
Deputy Secretary to Government.

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